

Minutes

Friends' Meeting



Date: Wednesday 20th March 2019

Location: The Vic Pub, Walshaw

Attendees: Sarah Gundry, Sarah Howard, Amanda Caine, Sian Nixon, Jo Griffiths, Katherine Swithenbank, Rachel Hart

Apologies: Heather Taylor, Vikki Wheeler, Danielle Davis, Claire Massey, Fiona Platt

Agenda

Topics	Discussion
Welcome	Sarah thanked everyone who had managed to attend the meeting
Apologies	Sarah had collated all the apologies
Minutes from the previous meeting 07/06/18	Sarah confirmed there were no amendments from the previous minutes
Correspondence	<ul style="list-style-type: none">• Sarah has asked Danielle to pay the invoice for the tea towels. Sarah reminded us that the deadline for the tea towel orders is 25/03/2019. Sarah is going into school this week on Friday to go over the orders to see if there is enough for multiples. The invoice was £504. If we sell all the orders the amount would be £1200, making a profit of £696. We put in an order of 300 tea towels and they are £1.68 each and we are selling them at £4 each.• Vikki Wheeler has confirmed that she would struggle to do the disco equipment on 6th June so we are waiting to confirm a new date.

Treasurer's report	<p>The school disco made £318.61 profit. We spent £179.62 on stock. Sarah Howard explained that the £2000 we had given for a new sound system may be put to better use for another item. Any unspent money will be refunded. The money won at 'The Pitch' will be ring fenced in the account and all expenses will need to be proven with receipts and any unspent money needs to be returned. Sarah confirmed we should use all the money given.</p>
School Forrest	<p>We won! Well done to Sarah for all her hard work and everyone that gave their support. When Communi-Tree first did the forest area they made a boundary as we believe there is an area where some trees are unsafe. We agreed the trees would need an assessment. The area is just beyond the camp fire area. Some trees have already fallen and the area is very boggy from the winter. If we dealt with the trees we would have a larger area.</p> <p>Sarah Howard mentioned that Bury Council had been to deal with what they could and would be back to chip the fallen tree, they needed the ground to be firmer and we can keep the chipping. Mrs Shivnan-Taylor knows someone who can provide free tree stumps for seats. In total 3 trees need to be dealt with.</p> <p>In the application Sarah asked for money to buy 4 rakes, 2 spades, 2 wood saws, bark, 10 bamboo plants, canopy, fittings and refreshments. We have a 6 month time-frame. The forest is in a good condition from the work done last year. The bark has bedded in and only a few areas require more. We have bought some bird feeders, feed and litter pickers. We still have some flower seeds we can spread and Mrs Rothwell has got bulbs.</p>
Fundraising	<p>The Victoria Pub has appointed a community manager and they will send employees to help with local volunteer work. We agreed to speak to them to find out more. The landlord does wish to use the school grounds for a bonfire and would allow us stalls where we could keep the profit.</p> <p>A parent challenge was discussed with money being given through Just Money asking if parents/friends could nominate us as a charity. Sian will look if you need to register your charity on their website.</p>
Easter Bingo / Mother's Day Updates	<p>We need to check bingo book and buy some dabbers and pens. Sweets need to be bought for the tuck shop. Sarah's mother-in-law has knitted 50 chicks to sell, which we will have a Cadbury crème egg. We need to ask if Woodbank have a microphone. We will do a prize for a line and a prize for full house. We use the chocolate donations for prizes and the spot prizes.</p>
Any other	<p>The second-hand book sale is on 17th May. Last time the children</p>

business	<p>went by class and books were arranged into age. Parents were allowed in AM and PM. The date may change.</p> <p>Sarah has created a newsletter, which was sent before Easter. Rachel Hart has agreed to do the newsletter and will make sure this is regular to keep parents updated.</p> <p>We have a notice board in the hall, which we are in the process of arranging. We will have a thermometer tracking our fundraising progress and up to date news and events.</p>
Next Meeting	1 st May 2019 at The Vic Pub

Key Dates

Friday 29th March Easter Bingo at Woodbank Sports Club

Friday 17th May Second-hand book sale (date may change)

Thursday June 6th School disco (this date will change but is not yet confirmed)

Friday 12th July Summer Fair

Friday 27th September Family Disco at Woodbank Sports Club

Friday 1st November Quiz night

NEXT MEETING - Wednesday 1st May at The Vic Pub, Walshaw