

# Minutes

## Friends' AGM Meeting

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Date: 18.01.21 - 7pm

Location: Zoom

Attendees: Sarah Howard, Sarah Gundry, Louise Saville, Louise Ince, Sian Nixon, Jo Griffiths, Rachel Hart, Amy Precious, Claire Massey

Apologies: Heather Taylor, Danielle Davis, Amanda Caine, Jeni Whittam, Vikki Wheeler

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### Agenda

Topics	Discussion
Welcome	SG welcomed everyone to the meeting and thanked all for their continued supported and welcomed some new faces; everyone briefly introduced themselves.
Apologies	Heather Taylor, Danielle Davis, Amanda Caine, Jeni Whittam, Vikki Wheeler
Minutes from the previous meeting	Minutes from the last AGM meeting received as written. Rachel Hart has noted the minutes from the most recent meeting (02.12.20) require an amendment as her surname was incorrect- this has been actioned.
Correspondence	Parent kind has been renewed for 2021. Report to be submitted to the charity commission (SG to action) SG asked if the school had been receiving bank statements – SH to check with JW.
Chair Report	SG read a report she had written about the last year. Please see separate attached copy.
Treasurer's report	SN read the Treasures report on behalf on DD. Our opening Balance from 2019 is £8,577  2020 has been an extremely unprecedented year and we were unable to fundraise as we normally would. However due to the successful bid for the Co-op Local Community Fund, Friends

	<p>received £3,275. This money will be added to the £6,000 from 2019 fund raising, totalling £9,375 towards buying a new adventure playground structure.</p> <p>Friends managed to arrange a school disco in February before the pandemic, this event raised £219.</p> <p>Friends managed to arrange a Christmas fun day at the end of the winter term. Friends purchased 262 chocolate selection boxes and Christmas cards and Cakes for all classes; this was a treat for the children and was not an event to raise any funds.</p> <p>Friends also received £61 from easy fund raising.</p> <p>As well as the adventure playground money of £9,375 which is committed, we also have the school forest to maintain, therefore £400 needs to be kept aside for that too.</p> <p>Excluding the commitments, the cash in the bank left to spend is £2,053.</p>
Election of Officials	<p>SG handed over to SH who took control of the meeting and all Committee members stepped down.</p> <p>SH thanked everyone for their hard work and explained how proud she was of everyone's efforts and support (staff, children and parents/ carers) during the pandemic.</p> <p>Election of Officials.</p> <p>Chair = Sarah Gundry – nominated by SN and CM</p> <p>Vice Chair = Sian Nixon – nominated by SG and CM</p> <p>Treasurer = Danielle Davis – Nominated by SG and CM</p> <p>Secretary = Claire Massey – nominated by SG and SN</p>
Proposed Spending	<p>Unfortunately (due to COVID-19 / lockdown) the school council have not been able to meet and devise a list for Friends to consider for spending. Due to the school needing to form class/ year group bubbles, the existing equipment in the shed has been distributed between the classes and not shared thus to reduce cross contamination. SH, on behalf of the school council, suggested Friends could purchase some outdoor sport equipment to replace the equipment that has been thoroughly enjoyed. SH added that the tennis court nets have been used to divide the playground to ensure bubbles do not mix and therefore these will need replacing too.</p>

Planning events/  
fundraising 20

- **Non uniforms days** are going to be the best and easiest/ safest ways to fundraise during these restricted times. Once all the children return to school, a non-uniform day will be arranged.
- SN suggested creating a Crowd funding page / Just Giving page and the children could be sponsored to **keep active** for a period of time and secure sponsorship from friends and family. This would also encourage an active lifestyle which is very important for the children mental health and wellbeing.
- **100 Club.** The 100 club is a scheme that parents/ careers/ staff of Christ Church can play. £2 a month is paid into an account by participants that wish to be involved. Each month a draw takes place, and the funds are split into first place, second place and third place and the remaining amount goes towards Friends fundraising projects. Following a discussion, it was decided that it would be split 50/50. 50% of the funds would go towards Friends fundraising and the other 50% would be split into a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> prize. This is proving to be very successful at other schools. CM has volunteered to manage the payment side and monitor who has paid to be involved. SG to liaise with DD re bank account and how to set up a separate account. SG will also check with the charity commission that this is allowed.
- LS suggested a **Treasure Hunt** around Easter time that the children could opt to join in. A trail could be arranged around the local area. This again would encourage outdoor exercise. £1 participation
- LI suggested a **Shrove Tuesday** themed activity. A flip-a-thon that children could be sponsored to do. SN to look at a fundraising page to enable families to share the link to raise sponsorship funds. Those who preferred to use cash would be able to however Friends will encourage the fundraising platform to reduce cross contamination.
- RH has asked everyone to explore **grants** that are available in the community (similar to the Coop).
- **Easy fundraising.** RH has asked this to be given a push and remind parents. CM mentioned that Nursery parents will be unaware. SG and RH to liaise re newsletter.
- RH explained that **Easy Search** gifts 1p for every search done using this search engine.
- CM suggested a fundraising event incorporating reading and World Book Day.

Any Other Business	SH explained that United utilities are going to be carrying out some work in the school grounds and creating a rain garden to channel the water and support the drainage in the surrounding area. As part of the environmental project SH asked if Friends would consider replacing the canopy in the playground. SG suggested securing some information on cost and then discussions could take place. It was noted that the Adventure Playground would take priority as this has been a long-term commitment from Friends, the children and their families.
Date and time of next meeting	8 <sup>th</sup> February at 7pm via Zoom

### Key Dates

Shrove Tuesday 16<sup>th</sup> February 2021

World Book Day 4<sup>th</sup> March 2021

### **Next Meeting:**

**8<sup>th</sup> February at 7pm via Zoom**